

Status of Training of Staff of Accounts and Internal Audit as on 30/09/2008

S. No	State/UT	Details of Staff Trained	No. of Mandays of Training	Subjects covered
1.	A & N Islands	Accounts Staff/BRPs/CRPs & Project Asst. Scheduled on 06, 10, 12 November, 08.		<ol style="list-style-type: none"> 1. Accounts 2. Audit 3. Other matters of SSA
2.	Andhra Pradesh	Project Officers and Finance Officers in the Districts are trained for 2 days Sub district level trainings are planned in the next phase.	92 Mandays	<ol style="list-style-type: none"> 1. Electronic funds transfer 2. Finance & Procurement Manual
3.	Arunachal Pradesh	Accounts Staff of District, BRC, CRC levels	144 Mandays	<ol style="list-style-type: none"> 1. Accounts 2. Audit 3. Procurement Procedure 4. Financial reporting etc.
4.	Assam	Finance & Accounts officer, Junior Accounts Officer at District level	182 Days	<ol style="list-style-type: none"> 1. Accounts 2. Accounting reporting 3. Planning budgeting 4. Other Financial related matter.
5.	Bihar	Accounts Staff, IPCs, ADPCs, APOs	474	<ol style="list-style-type: none"> 1. Financial Management Issues

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6.	Chandigarh	Accountant CRC	80	<ol style="list-style-type: none"> 1. Maintenance of Cash Book. 2. Maintenance of other accounting books. 3. Procedure of Bank Reconciliations.
7.	Chattisgarh	APC(F), Accounts, BRC's & DEOs	1973	<ol style="list-style-type: none"> 1. BRS 2. Procurements 3. Financial Management 4. Bookkeeping of accounts, audit & UC's.
8.	D &NH	District – 01 BRC – 1 CRC – 16	54	<ol style="list-style-type: none"> 1. Maintenance of Account 2. Bank Reconciliation Statement 3. SSA norms funds pattern.
9.	Daman & Diu	----	----	----
10.	Delhi	Three Personnel are qualified SAS, rest persons are required training.	----	----

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11.	Goa	Accounts, BRPs	56	<ol style="list-style-type: none"> 1. Double entry Accounting 2. Procurement Procedures
12.	Gujarat	Dist. AO: 29 BRC & URC: 224 CRC: 3050	87 448 3050	<ol style="list-style-type: none"> 1. Maintenance of Account 2. Bank Reconciliation 3. Procurement Procedure 4. SSA – norms 5. E-transfer of funds.
13.	Haryana	SOs: 20 Accountants: 20 Account Clerks & APCs	80 30 20	<ol style="list-style-type: none"> 1. Financial Management & Procurement 2. Filling up of Proformas.
14.	Himachal Pradesh	SOs: 11 Accountants: 14	66 84	<ol style="list-style-type: none"> 1. Manual of Financial Management & Procurement 2. Reply of AGLA & Internal Audit 3. Maintenance of Cash Book 4. Fixed Assets Register
15.	J&K	----	----	----

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16.	Jharkhand	SPO (Accounts Staff): 12 DPO (Financial Management Staff): 24 BRC (Accountant): 160	36 Mandays 528 Mandays 480 Mandays	<ol style="list-style-type: none"> 1. Based on SSA Financial Management and Procurement 2. Computerized Accounting system training. 3. E-transfer training, Accounting & Audit.
17.	Karnataka	4 days at SPO level. Planned 236 persons	District Level: 70 BRC Level: 166	<ol style="list-style-type: none"> 1. Accounting, Auditing 2. Financial Reporting 3. Planning 4. Budget Preparation.
18.	Kerala	District Staff: 70 BRC Staff: 166	144 Mandays	<ol style="list-style-type: none"> 1. Accounting 2. Auditing 3. Financial Reporting 4. Planning 5. Budgeting.
19.	Lakshadweep	---	---	---
20.	Madhya Pradesh	6 days Training of 48 DPO Account's Staff (APCs/Accountants)	288 Mandays (in August 2008)	<ol style="list-style-type: none"> 1. Financial Procedures 2. Accounts Books Preparation, 3. FM&P Manual 4. Financial Reporting 5. Monitoring

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21.	Maharashtra	Dy. Director: 1 Account Officer: 31 Jr. Accountant: 50 Total Post Fill: 422	5 days training on October, 2008	1. AO 2. Asst. AO 3. Jr. Clerk
22.	Manipur	----	----	----
23.	Meghalaya	Accountant: 7 Jr. Accountant: 30	5 Days training of all the account staff and being organized for the year 2008-09 during October 2008.	1. Accounts and Assets.
24.	Mizoram	NIL	NIL	Training not yet organized during this year 2008-09, Accounts sections are concentrated on internal and statutory audit. For the coming quarter training on procurement shall be organized and RP shall also be invited from TSG Ed-CIL.
25.	Nagaland	NIL	NIL	The State has make a Schedule to impart training to all accounts staff in due course time.

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26.	Orissa	Staff of SPO & 30 DPO's (FC's Accountant & Cashier)	60 Mandays training has already been provided during the year 2008-09.	<ol style="list-style-type: none"> 1. Maintenance of Accounts 2. procurement procedure 3. implementation of Tally 9 software. 4. Discussion on Audit Compliance.
27.	Pondicherry	NIL	NIL	NIL
28.	Punjab	DPO and Block Level: 320	----	<ol style="list-style-type: none"> 1. Maintenance of Account on Tally Accounting Software 2. Financial ceilings for Procurement. 3. Financial norms of SSA. 4. Monitoring and Supervision.
29.	Rajasthan	SPO: 6 Zonal: 6 DPO: 32	50 Mandays	<ol style="list-style-type: none"> 1. Financial Management
30.	Sikkim	----	----	----

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31.	Tamil Nadu	Accounts & Audit Manager: 30 Accounts Superintendent: 30	210	<ol style="list-style-type: none"> 1. Preparation of Annual Accounts & Final Expenditure Statement for 2007-08. 2. How to Classify various Expenditure under various activities for 2008-09. 3. Classification of Releases to sub-districts as advances & regularization of advance after receipt & UCs.
32.	Tripura	934 (VEC, MTA & CRC)	11 Days	<ol style="list-style-type: none"> 1. Maintenance of Accounts.
33.	Uttar Pradesh	70 AAOs	560 Mandays	<ol style="list-style-type: none"> 1. Refresher Training of 5 days is proposed to be conducted during November 2008.
34.	Uttaranchal	AAOs of DPOs BRC coordinators CRC coordinators Teacher During Internal Audit	48x 3 =144 800	<ol style="list-style-type: none"> 1. Accrual Accounting System. 2. Procurement Rules.

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35.	West Bengal	Accounts & Finance Officer & Staff CPC, RTS & Group C VEC Secretary & Members	160 Mandays 1100 Mandays 21 Mandays	<ol style="list-style-type: none"> 1. Accounting procedure & books of Accounts. 2. Maintenance of books of accounts training methods. 3. Imparting knowledge of SSA procedures.