

Agenda for the 20th Review Meeting to be held on 1st and 2nd February, 2009

S. No.	Items
1.	Action taken report on the decision of the last meeting held in October, 2008 at Kolkata.
2.	Financial performance for the year 2008-09 till 31st December, 2008 of the SSA, NPEGEL, DPEP and KGBV. (Providing details of releases, utilization and Closing Balance)
3.	Provision of State share in State Budget for 2008-09 and the cumulative position of State share release, year-wise upto 31st December, 2008 since inception of the programme.
4.	Status of submission of Audit and Annual Report of 2007-08 and Submission of Annual Report and Utilization Certificates for 2006-07 and for the previous years (if not submitted).
5.	Statement of expenditure and releases under SSA, NPEGEL and KGBV since inception.
6.	Status of Internal Audit and expenditure incurred.
7.	Progress of compliance of outstanding audit objections (SSA, NPEGEL & KGBV and DPEP) of CA audit.
8.	Status on roll out of Financial Manual, Position of staff at SPO, DPO and sub district level, training of account staff, status of complaint handling mechanism and preparation of VEC/SMC/SEC Manual etc.
9.	Status on monthly Bank Reconciliation at SPO, district level and below in respect of each Account.
10.	Year wise position of expenditure on elementary education from 2001-2008 excluding State share ear-marked for SSA.
11.	Action taken by the States in response to GOI's Comments on IPAI reports 2006-07 & 2007-08.
12.	Status on submission of MMR with copy of December, 2008 MMR.
13.	Uploading of information on SSA web portal of MHRD.
14.	Any other item with the permission of chair.

States/UTs should email (ssafinance@gmail.com and dkgautam.edu@nic.in) the following formats by 20th January, 2008 dully filled as on 31st December, 2008 and also bring a copy for the meeting.

1. Quarterly fund flow and cash forecast statement (Annexure VIII of Financial Management Manual both for SSA & DPEP).
2. Quarterly progress statement, New PMIS (Annexure IX both for SSA & DPEP).
3. Details of Funds released to the districts (Annexure XI).
4. District wise expenditure statement (Annexure XII).
5. Monthly Monitoring report of December, 2008.
6. Quarterly Statement on Settlement of Audit Objections.
7. Copy of sanction orders for release of GOI share and State share since inception.
8. Details of refund of unspent balances alongwith interest for DPEP and SSA pre-project activities.
9. Details of advances lying unadjusted for more than the period prescribed in para 73.1 of FM&P (Unitwise).